

Neat Guide to the Modern Office

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Why do offices need to adapt to support today's style of work?

Work styles and processes have changed forever. The time of every business having all employees in the office every day won't return, at least not entirely. As companies learned to navigate remote work throughout the pandemic, workers have learned the value of flexibility and equity and continue to push for control over their workflows and schedules.

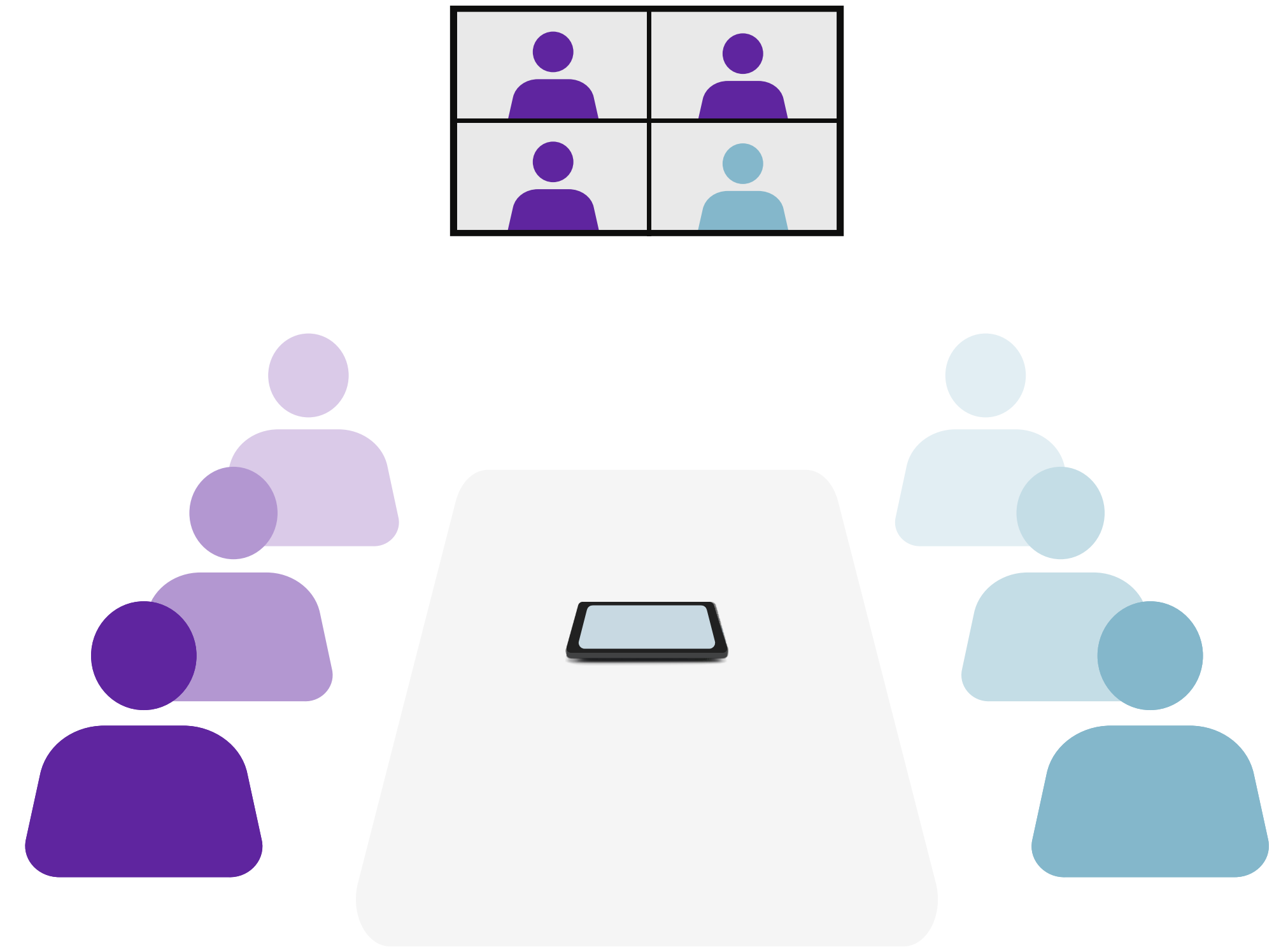
Businesses are pressured to incorporate hybrid and flexible work options for their employees. Not only as a critical safety net for ensuring business activities can continue while workers are not physically in the office but also to retain and keep employees happy. Employees view flexible hybrid work as a perk that continues increasing in value as hybrid work gains popularity across industries. Not only does it provide a safety net for business continuity, but it also keeps employees happy and engaged.



How can businesses remain competitive while looking to reduce spending?

Employees want control over their workflows and schedules, and businesses need to adapt to the new reality of hybrid work styles. Offering hybrid and flexible work options is a win-win for everyone involved. But it's not just about keeping employees happy. It's also about remaining competitive while reducing spending. By embracing flexible working options, businesses can save on office space, utilities, and other expenses. It's a smart move that benefits both the bottom line and the workforce.

Businesses that are able to adapt to changing circumstances and take a flexible approach to growth can position themselves for success in an uncertain future.



6 out of 10 professionals prefer hybrid work.

Hybrid work is here to stay. Simply put, people want flexibility in how they are best able to complete their work.

World Economic Forum (December 2022)

Provide value to your workforce without investing additional capital.

40% | 40% of workers indicate they wouldn't take a job without remote or hybrid options.

“The best available approach for most companies is organized hybrid, with two or three ‘anchor’ days a week.”

Nick Bloom
Stanford Economics Professor
Ph.D. Top 50 Future of Work Influencer

8% | Ability to work from home equates to an 8% increase in pay.

5% | Hybrid workers are 5% more productive than their fully in-office colleagues.

35% | Quit rates are 35% higher for non hybrid workers.

Now that many businesses have established long-term hybrid work strategy is essential to the success of your business:

How do we design the offices to fit the needs of today’s workforce?
What do people value most in the office?

66% | Privacy

64% | Hybrid collaboration spaces

63% | Single-person enclaves for hybrid meetings

52% | Reservable workspaces

51% | Informal spaces to connect with colleagues

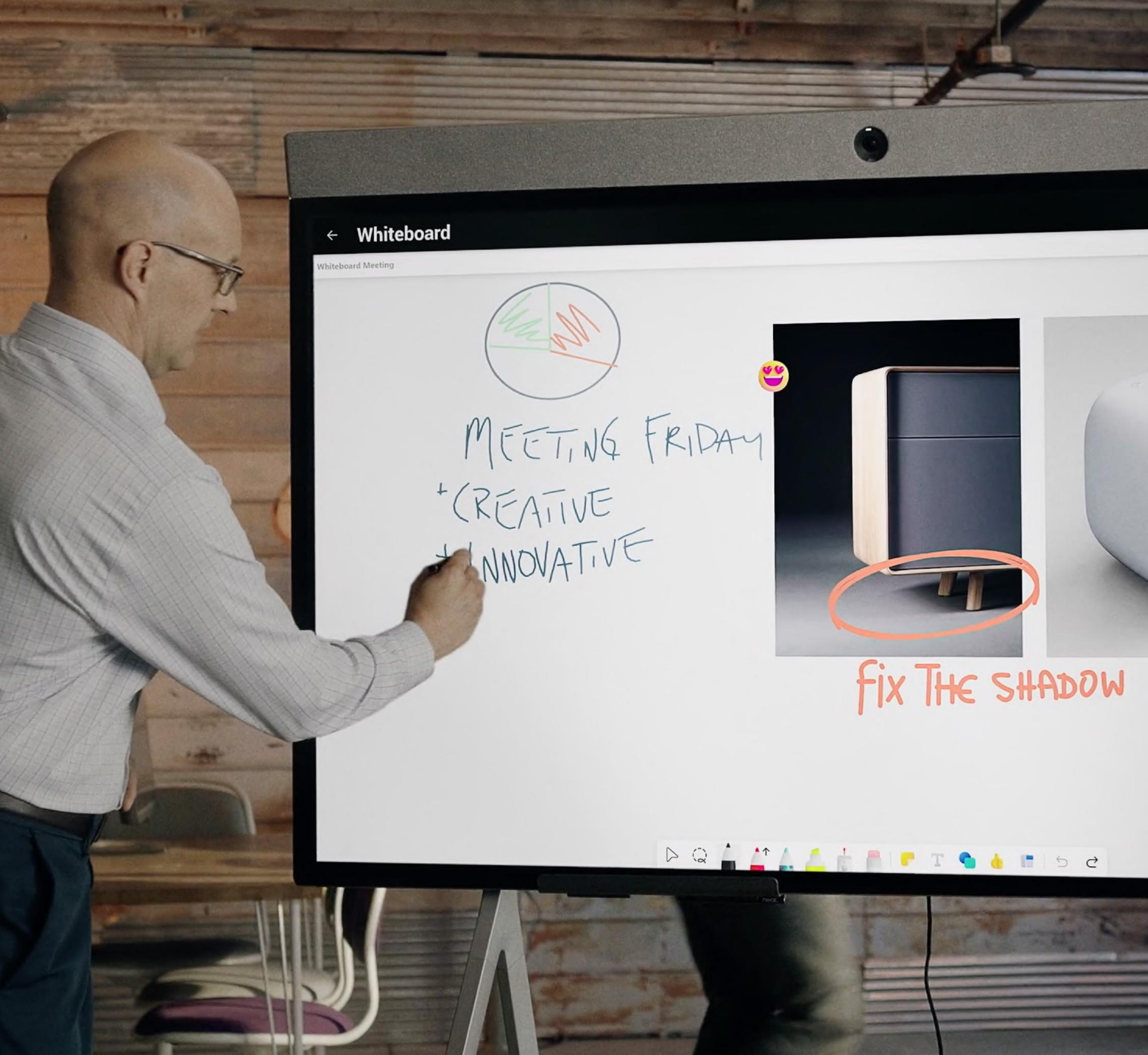
46% | Informal spaces to connect with colleagues

42% | Large number of collaborative spaces

What should businesses do today to position themselves for future growth and success?

It's simple: prioritize low-risk investments and be proactive in identifying and integrating the right tools and resources. By doing so, businesses can ensure they're ready for whatever the future may bring.

Remote work has proven many benefits such as time savings and productivity increases. On the flip side, the office has proven to be a social anchor where in-person interactions lead to better engagement, relationships, and a sense of community. The modern office needs to be adaptable to this to succeed at providing productive and collaborative space for their workforce.



Tomorrow's Workspace

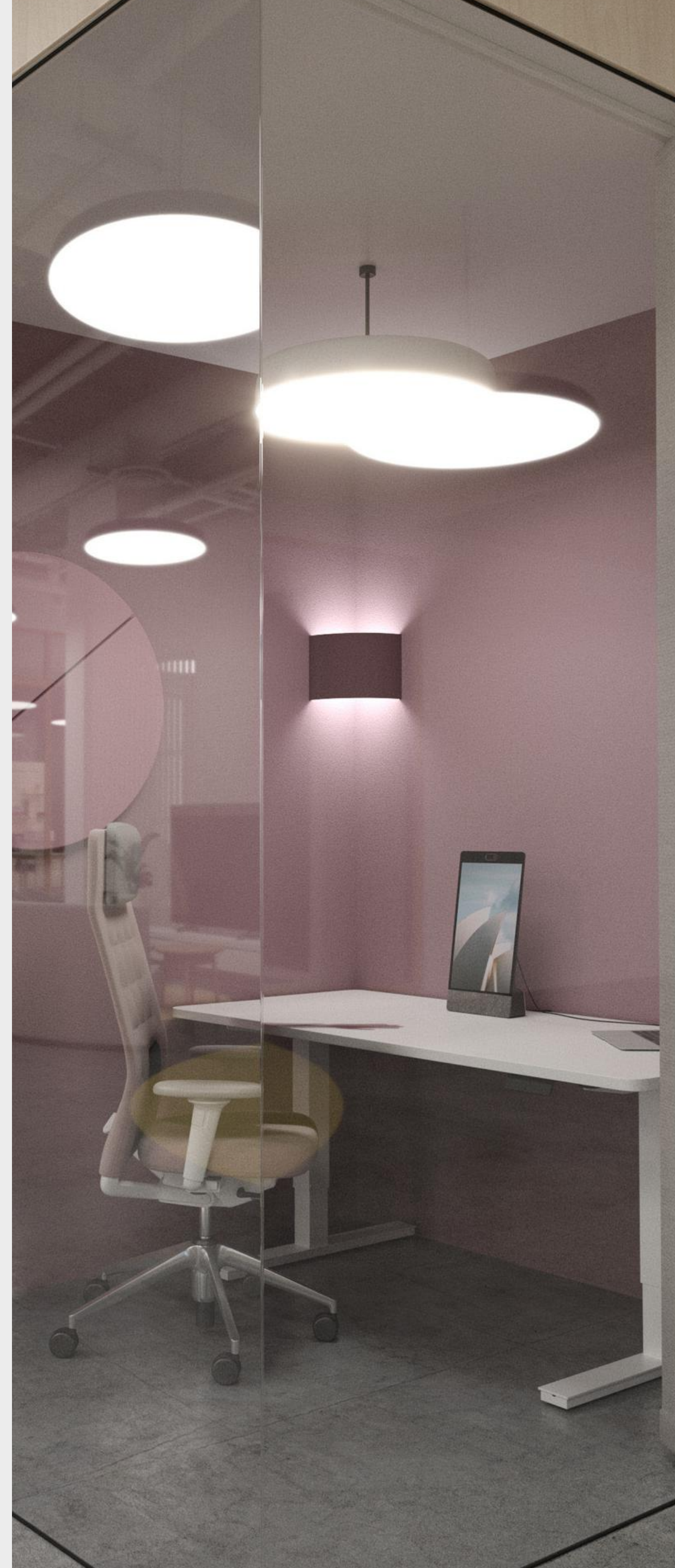
Offices are in a state of flux; they require cutting-edge technology to cater efficiently to an ever-evolving workforce. With workers now collaborating remotely and beyond, office tech must be upscaled and flexible enough for dynamic working styles.

Neat devices are designed for simplicity, ease of use in an elegant form factor that fosters collaboration, equity, and flexibility.

Neat solutions for the entire office:

- Lobby
- Hallway
- Hot desking
- Focus room
- Huddle space
- Medium space
- Large meeting space
- Video centric
- Common area
- Open office
- Training room
- Creative workshop
- Personal office

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Lobby

Allow visitors and employees to connect face to face with a helpful virtual receptionist or IT support person. The small footprint of the Neat Frame allows for easy placement, while still allowing users to reach out for assistance or reserve available workspaces in the office.

Devices:



Neat Frame





Hallway

Finding a room to take a spontaneous meeting can be like going on a scavenger hunt sometimes. Adding Neat Pads to help display room availability with LED indicators makes it easier to discover a room to meet. Book that space or reserve another room on the spot.

Flow areas, such as receptions and hallways, where people pass through, are often where people randomly meet and strike up conversations. They can lead to spontaneous meetings and information sharing.

Devices:



Neat Pad

Hot desking

Workplaces with flexible, reservable, shared, open office environments. The environment might be noisy and the lighting conditions poor. Ideally, you'll want to have phone calls or meetings on a device that provides crystal clear audio and video and has a range of other cutting-edge capabilities that allow for maximum efficiency, privacy and seamless compatibility with your laptop.

Devices:



Neat Frame





Focus room

Small rooms that offer a private and secluded space for focused in-person and remote teamwork are great for an adhoc meeting or phone call. But limited desk space requires an equally small footprint device. What you need in a focus room is sharp audio and video, maximum efficiency, and a seamless wireless companion for your laptop.

Devices:



Neat Frame

Huddle space

Collaborate and brainstorm in smaller meeting spaces ideal for small groups of 3-5 people. Take a quick huddle with devices built to easily enable a hybrid work session. Instantly start a meeting or share content with HD audio video optimized for the room. You can also take a phone call or dial into a conference bridge.

Flexible and dynamic small huddle rooms for informal in-person and remote engagement encourage impromptu meetings and brainstorming sessions, working on documents or whiteboards, where one person or multiple people are sitting, standing or moving around.

Devices:



Neat Board



Neat Board 50



Neat Bar



Neat Pad



Neat Center





Medium meeting space

A versatile meeting room for in-person or hybrid interaction, planned discussions and the sharing of documents should allow round-table dialogue that includes remote participants.

Devices:



Neat Board



Neat Board 50



Neat Bar



Neat Pad



Neat Center

Large meeting space

Large rooms enable the gathering of bigger groups comprising both in-room and remote participants. Typically, they accommodate planned meetings with discussions and presentations and all-inclusive round-table dialogue. The furniture is arranged to give everyone in the room a front-row seat, and the carpet, wall panels and curtains provide acoustic dampening.

Devices:



Neat Bar Pro



Neat Pad



Neat Center





Video-centered

Video-centered rooms optimized for meetings focused on content and remote participants should allow all in-room participants an unobstructed view of the screen. In addition, natural daylight plus ceiling lights should ensure ideal lighting conditions, with carpet, wall panels and curtains providing acoustic dampening.

Devices:



Neat Bar



Neat Bar Pro



Neat Pad



Neat Center

Social / common area

Connecting with people at the office when working from home is vital for fostering a healthy company culture and maintaining well-being. Chance encounters like catching up with a colleague while they grab a coffee or quickly exchanging ideas over lunch help everyone feel included.

Devices:



Neat Board
(with floor stand)





Open office

Open offices provide employees with work and social areas, inspiring spontaneous meetups, collaborative sessions and agile team exercises. They also prompt personal workspaces reservable via hot desking for ad-hoc syncs with remote colleagues at your desk.

Devices:



Neat Board
(with floor stand)



Neat Board 50
(with adaptive stand)



Neat Frame

Training / classroom

Rooms for education, seminars, and training for physical and remote participants should include clear audio and video to empower you to easily hear the teacher or instructional material, whether you're physically there in the room or aaznot. When in-room and remote participants can easily see and hear each other, it creates a heightened sense of community through collaboration and interaction.

Devices:



Neat Bar Pro



Neat Pad



Neat Board
(with floor stand)



Neat Center





Creative workshop

Creative rooms for brainstorming sessions and group work with in-room and remote participants often means the flexible use of furniture and office layout to adapt to changing activities.

Devices:



Neat Board
(with floor stand)



Neat Board 50
(with adaptive stand)



Neat Pad



Neat Center

Personal office

For personal workspaces in the office or at home, fewer cables and economical use of space are paramount. Ideally, you'll want to have video meetings or phone calls on a dedicated device that provides crystal clear audio and video and has a range of other cutting-edge collaboration capabilities that pairs with your laptop for maximum productivity.

Devices:



Neat Frame



Management & support

Neat Pulse is a full-service offering that gives you technical support, an extended warranty, cloud management and monitoring for complete control of all your Neat devices. Providing you with peace of mind, Neat Pulse enables you to configure, maintain and update your devices from anywhere. Plus, if any issues arise, you can rest assured that you'll get priority help from our support specialists and fast device replacement.





Make your workspace neat

Modernize and simplify your workplace with Neat and enjoy elevated meeting equity, flexibility and control.

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To order or schedule a
demo, contact your reseller.

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